

2024 Maryland General Assembly Witness Testimony Guidelines

SENATE STANDING COMMITTEES								
Committee	Deadline	Bill Order Posted	Oral Testimony	Sponsor Witnesses	Time Limit	Zoom Details	Q&A	
B&T YouTube	Budget & Taxation 3 West Miller 410.841.3690	6 pm on the day before the hearing	By noon on the day of the hearing.	Witnesses are strongly encouraged to provide in-person oral testimony Witnesses must designate whether they will testify in person or by Zoom Witnesses may not change their oral testimony designation (virtual or in-person) after the sign-up system closes, even if they are not selected for virtual testimony Audio-Visual presentations should be uploaded as written testimony. Contact Committee Managers to request permission to show presentations by either 6 pm on the day before the hearing or 24 hours in advance (differs by committee).	Sponsor is responsible for bringing panel up with them to the table. Sponsor witnesses must also sign up via myMGA. EEE: only sponsor witnesses are permitted to share audio-visual presentations.	2 minutes 2.5 minutes 2 minutes 2 minutes	Will receive link from noreply@mlis.state.md.us by noon on day of the scheduled bill hearing. When signing in, Zoom name must match sign up name – First and Last. Cannot designate someone else to take your spot or use zoom link. Camera must be on. NO SCREENSHARING. All materials must be uploaded using myMGA system at time of testimony sign-up. Follow along with YouTube link (see first column of this chart) while you're in waiting room – CLOSE OUT OF YOUTUBE IMMEDIATELY when let into Zoom room – if you don't, your audio will not work properly. <i>Limit of 14 members of the public may provide virtual oral testimony via Zoom per bill.</i>	Committee members will ask questions after the conclusion of a witness's Testimony. However, any changes to this format are at the discretion of the Committee Chair.
EEE YouTube	Education, Energy, & the Environment 2 West Miller 410.841.3661 1.800.492.7122 x5400	Monday hearings sign up on Friday before 6 pm, Tuesday hearings sign up on Monday before 6pm, etc.	(see table below)					
FIN YouTube	Finance 3 East Miller 410.841.3677							
JPR YouTube	Judicial Proceedings 2 East Miller 410.841.3623							

SENATE BILL HEARING TIMELINE

	<u>Monday Hearing</u>	<u>Tuesday Hearing</u>	<u>Wednesday Hearing</u>	<u>Thursday Hearing</u>	<u>Friday Hearing</u>
Oral Witness Sign-up and Written Testimony Submission	Friday from 8AM - 6PM	Monday from 8AM - 6PM	Tuesday from 8AM - 6PM	Wednesday from 8AM - 6PM	Thursday from 8AM - 6PM

STAY UP TO DATE ON COUNTY NEWS AND POLICY:

WEBSITE: www.mdcounties.org

BLOG: Conduit Street (<http://conduitstreet.mdcounties.org>)

e-NEWSLETTER: This Week on Conduit Street (www.mdcounties.org/SUBSCRIBE to subscribe)

TWITTER: @MDCounties (<https://twitter.com/MDCounties>)

FACEBOOK: www.mdcounties.org/Facebook

PODCAST: www.mdcounties.org/Podcast



2024 Maryland General Assembly Witness Testimony Guidelines

HOUSE STANDING COMMITTEES								
Committee		Deadline	Bill Order Posted	Oral Testimony	Sponsor Witnesses	Time Limit	Zoom Details	Q&A
APP YouTube	Appropriations House 121 410.841.3407	2 business days before hearing, between 8 am-6 pm. Monday hearings sign up on Thursday, Tuesday hearings sign up on Friday. (see table below)	Day before the hearing (or on Fridays for Monday hearings).	Max 50 witnesses per bill. No presentations or PowerPoints – may upload as PDF with written testimony. If you choose to testify virtually, you MUST enter a valid email address that you can access, because this is how you will receive the Zoom link to get into the hearing to testify. There is NO switching from in-person to virtual or vice versa once the sign-up period has closed. No panels will be offered.	No info provided.	2 minutes per witness, at discretion of Chair.	When signing in, Zoom name must match sign up name – First and Last. Cannot designate someone else to take your spot or use zoom link. Camera must be on.	No info
ECM YouTube	Economic Matters House 231 410.841.3519			2 min for Sponsor panel.	2 min per witness, may be reduced – Chair will announce at beginning of hearing.			
ENT YouTube	Environment and Transportation House 251 410.841.3990			2 min for Sponsor panel.	2 min per witness, may be reduced – Chair will announce at beginning of hearing. <i>Cap of 50 oral testimony witnesses per bill.</i>			
HGO YouTube	Health & Government Operations House 240 410.841.3770			2 min for Sponsor panel. Sponsor may cede their time to another witness	2 min per witness, though may be reduced to 1 min – Chair will announce at beginning of hearing.			
JUD YouTube	Judiciary House 101 410.841.3488			3 min for Sponsor panel	2 min for other witnesses, though may be reduced – Chair will announce at beginning of hearing.			
W&M YouTube	Ways & Means House 130 410.841.3469			2 min for Sponsor panel.	2 min per witness, though may be reduced to 1 min – Chair will announce at beginning of hearing.			

PLEASE NOTE: MACo has provided this information, but it is subject to change at any moment.

Please always check the individual committee witness guidelines on the [MGA website](#) for the most updated policies and procedures.

HOUSE	Monday Hearing	Tuesday Hearing	Wednesday Hearing	Thursday Hearing	Friday Hearing
Witness & Testimony Sign Up Window	Thursday, 8 am – 6 pm	Friday, 8 am – 6 pm	Monday, 8 am – 6 pm	Tuesday, 8 am – 6 pm	Wednesday, 8 am – 6 pm
Zoom Link Sent	Previous Friday	Monday	Tuesday	Wednesday	Thursday